

UNIVERSITY OF CRETE
SCHOOL OF PHILOSOPHY
DEPARTMENT OF HISTORY AND ARCHAEOLOGY

**Regulations of the
Interinstitutional Programme of Postgraduate Studies
“Ottoman History”**

**Department of History and Archaeology, University of Crete
in partnership with the
Institute for Mediterranean Studies, Foundation for Research and Technology-
Hellas**



**REGULATIONS
OF THE INTERINSTITUTIONAL PROGRAMME OF POSTGRADUATE STUDIES
IN OTTOMAN HISTORY**

**UNIVERSITY OF CRETE
DEPARTMENT OF HISTORY AND ARCHAEOLOGY
in partnership with
FOUNDATION FOR RESEARCH AND TECHNOLOGY-HELLAS
INSTITUTE FOR MEDITERRANEAN STUDIES**

**Article 1
General provisions**

The Department of History and Archaeology of the University of Crete, in partnership with the Institute for Mediterranean Studies of the Foundation for Research and Technology-Hellas, has been operating since the academic year 2024-2025 the Interinstitutional Programme of Postgraduate Studies (hereafter “Programme”) entitled “Ottoman History”, in accordance with the provisions of Law no. 4957/2022 (Government Gazette 141/issue A/21.07.2022), as amended and in force.

**Article 2
Subject matter – Purpose – Learning outcomes – Graduate qualifications**

2.1. The subject of the Programme is the history of the Ottoman Empire. The Programme focuses on teaching and research on Ottoman history, but may also cover the pre-Ottoman period of Turkish history as well as the history of the Republic of Turkey.

2.2. The aim of the Programme is to promote scientific knowledge and advance research through the training of researchers specialising in Ottoman history.

2.3. The Programme prepares researchers familiar with the problems and methods of historical research and are equipped to write a doctoral dissertation in the field of history. At the same time, it provides them with the necessary knowledge to engage in the study, critical evaluation and scholarly use of Ottoman historical sources. In this context, the Programme offers, in addition to history seminars, courses in the Ottoman language, diplomatics and palaeography, as well as in Modern Turkish.

2.4. Alumni of the Programme possess the qualifications required to undertake the preparation of a doctoral dissertation, as well as to be employed in research projects, archives, libraries, museums and other institutions that promote and disseminate scientific knowledge and research.

Article 3
Administration of the Programme – Governing bodies

3.1. The “Ottoman History” Programme is governed by the provisions of Law 4957/2022, as amended; by the decision of the Senate of the University of Crete for the renewal of the Programme; by the University of Crete’s Regulations for Postgraduate Study Programmes; by the Internal Regulation of the Department of History and Archaeology of the University of Crete; by the Special Protocol of Cooperation between the Department of History and Archaeology of the University of Crete and the Institute for Mediterranean Studies of the Foundation for Research and Technology-Hellas concerning the Programme; and by the present Regulations of the M.A. Programme in Ottoman History.

3.2. The academic and administrative operation of the “Ottoman History” Programme is the sole responsibility of the University of Crete.

3.3. The governing bodies and officials responsible for the Programme are the Senate of the University of Crete, the Assembly of the Department of History and Archaeology of the University of Crete, the Programme’s Curriculum Committee (hereinafter “C.C.”), the Programme’s Steering Committee (hereinafter “S.C.”), if established, and the Director of the Programme.

3.4. The C.C. is appointed by decision of the Senate of the University of Crete. It is composed of seven (7) members: six (6) from among the faculty of the Department of History and Archaeology who teach in the Programme and are proposed by the Department’s Assembly; and one (1) from among the researchers of the Institute for Mediterranean Studies who teach in the Programme and is proposed by the Institute.

3.5. The term of office of the C.C. is two years, beginning on 1 September and ending on 31 August of the following calendar year.

3.6. If a faculty member or researcher participating in the C.C. passes away, resigns, ceases to teach in the Programme, is on legitimate leave for a period exceeding one (1) month or is otherwise unable or impeded from participating in the C.C., the Assembly of the Department of History and Archaeology shall recommend to the Senate of the University of Crete the reconstitution of the C.C. If the absence or impediment concerns a researcher from the Institute for Mediterranean Studies, the researcher who will replace them shall be proposed by the Institute. If the absence or impediment concerns

the Director of the Programme, the C.C. shall be reconstituted by decision of the Senate of the University of Crete, after which the C.C. shall elect a new Director. The President of the Department of History and Archaeology shall convene the C.C.'s first meeting following appointment or reconstitution and shall chair this first meeting without voting rights until the election of the new Director of the Programme. The Director shall be elected during this first meeting.

3.7. The C.C. may, by simple majority vote, appoint a Steering Committee (S.C.) of the Programme. If a S.C. is established, it shall consist of four (4) members from among the faculty of the Department of History and Archaeology of the University of Crete, one of whom shall be the Director of the Programme, and one (1) member from among the researchers of the Institute for Mediterranean Studies of the Foundation for Research and Technology-Hellas. The members of the S.C. shall be selected from among the members of the C.C. and elected by the C.C. The term of office of the members of the S.C. shall be two years, beginning on 1 September and ending on 31 August of the following calendar year.

3.8. If the C.C. decides not to appoint a S.C., the C.C. shall exercise the powers of the S.C.

3.9. Emeritus professors of the Department of History and Archaeology may participate in the C.C. and the S.C., provided that they teach in the Programme.

3.10. Neither the Director of the Programme nor the members of the C.C. and the S.C. shall be entitled to any remuneration or any compensation for the performance of their duties and responsibilities.

3.11. The Director of the Programme is a member of the C.C. elected by a simple majority vote of its members. The Director shall preside over the C.C. and, if appointed, over the S.C. The Director shall be a faculty member of the Department of History and Archaeology of the University of Crete, preferably of the rank of Professor or Associate Professor, who teaches in the Programme. The term of office of the Director shall be two years and may be renewed without limitation.

3.12. The responsibilities of the C.C., the S.C. and the Director of the Programme are set out in the Special Protocol of Cooperation between the Department of History and Archaeology of the University of Crete and the Institute for Mediterranean Studies of the Foundation for Research and Technology-Hellas concerning the Programme.

3.13. The provisions of the Regulations of the Programme specify and complement the legislative framework governing postgraduate studies in Greece, and regulate aspects

of the Programme's operation which are not covered by the legislation in force, but are either authorised by law, regulated by decisions of the Senate of the University of Crete and the C.C. or governed by the Special Protocol of Cooperation between the Department of History and Archaeology of the University of Crete and the Institute for Mediterranean Studies of the Foundation for Research and Technology-Hellas concerning the Programme.

3.14. Any organisational, administrative, student-related, educational or academic matter of the Programme that is not provided for by the legislation in force, by the decisions of the above governing bodies, by these Regulations or by the Special Protocol of Cooperation, as well as any issue concerning the interpretation of these Regulations, shall be resolved by the C.C. of the Programme, unless otherwise specified by law or by a decision of the Senate of the University of Crete.

Article 4 Number of admitted students

4.1. The minimum number of students admitted to the Programme is five (5) per intake. The maximum number of students admitted is fifteen (15) per intake.

4.2. In the event of a tie between two or more candidates for admission to the Programme, the maximum number of admitted students may, exceptionally, be exceeded.

4.3. Scholarship holders of the Greek State Scholarships Foundation and of international organisations shall be admitted in excess of the maximum number of admitted students.

Article 5 Student selection procedure and criteria – Objections procedure Student registration documents

5.1. Admission to the Programme takes place once every two academic years, before the beginning of the winter semester, starting from the academic year 2024–2025, following a decision of the C.C. The call for applications is issued in Greek and English by the Secretariat of the Department of History and Archaeology of the University of Crete and published through all appropriate channels, including the websites of the Department of History and Archaeology and the Institute for Mediterranean Studies. The call specifies the admission requirements and procedure, the categories of

graduates eligible to apply, the selection criteria and their relative weighting, the documents to be submitted by candidates and the method of submission, the start and end dates of the application period, the date(s) of interviews, the number of students to be admitted, the deadlines for lodging objections and announcing the final results, the electronic and telephone contact details of the Secretariat of the Department of History and Archaeology, and any other information deemed relevant for prospective applicants.

5.2. Students may be admitted to the Programme every academic year, subject to a decision of the C.C.

5.3. Eligible candidates for admission to the Programme are graduates of humanities and social sciences departments of higher education institutions in Greece, as well as of recognised equivalent institutions abroad.

5.4. Graduates of departments other than those mentioned above in Greece and abroad, as well as graduates of the former Higher Technological Education Institutions (ATEI) in Greece, may be accepted as candidates on a case-by-case basis if their degree is from a department related to the subject area of the Programme or their transcript demonstrates that they have completed a sufficient number of relevant courses, at the discretion of the Admissions Committee referred to in paragraph 5.10 of these Regulations.

5.5. Undergraduate degrees obtained abroad must be academically recognised in accordance with the legislation in force. The University of Crete shall verify the recognition of non-Greek higher education institutions and the degrees they award, based on the National Registry of Foreign Recognised Higher Education Institutions and the National Registry of Types of Foreign Recognised Academic Degrees, maintained by D.O.A.T.A.P., the Hellenic NARIC, in accordance with the provisions of article 304 of Law No. 4957/2022, as in force.

5.6. Candidates are required to submit their application in either Greek or English. The application must include:

- a. Application for admission to the Programme.
- b. A copy of the undergraduate diploma or a certificate of completion of undergraduate studies.
- c. Transcript of all undergraduate courses, including the overall degree grade.

- d. A curriculum vitae detailing the candidate's academic background, scholarly activities, teaching and professional experience and other personal or extracurricular activities.
- e. Copies of foreign language certificates.
- f. A written research proposal on a topic within the field of Ottoman history.
- g. A B.A. thesis or one (1) undergraduate seminar paper authored by the candidate. In exceptional cases, the thesis or paper may be submitted in Turkish or French, in addition to Greek and English.
- h. At least two (2) letters of recommendation from professors familiar with the candidate's academic abilities and personal qualities. The letters shall be sent directly to the Secretariat of the Department of History and Archaeology by the professors who wrote them, in accordance with the instructions provided in the relevant call for applications. Letters of recommendation authored by members of the Admissions Committee referred to in paragraph 5.10 of these Regulations will not be accepted.
- i. A photocopy of the candidate's identity card, passport or any other official document issued by a Greek or foreign authority verifying the candidate's identity.
- j. Documents relating to any other work or activity which, in the candidate's judgement, may support their application for submission.

The above documents do not need to be certified. However, they must be complete, clear and legible. Documents submitted in partial form or as photographs will not be accepted. Each document must be submitted as a single PDF file.

5.7. Final-year students who expect to graduate before the start of the Programme's courses and seminars are eligible to apply for admission.

5.8. The C.C. may establish additional criteria for the selection of postgraduate students. These criteria, along with the weighting of each, shall be recorded in the call for applications for admission to the Programme.

5.9. Applications and the required supporting documents must be submitted on time through the online application system of the University of Crete or to the Secretariat of the Department of History and Archaeology, in accordance with the instructions provided in the relevant call for admission. The Secretariat is responsible for verifying the completeness of the submitted applications, notifying the Admissions Committee referred to in paragraph 5.10 of these Regulations, and providing administrative support.

5.10. The C.C. shall appoint a Committee to evaluate applications for admission to the Programme and shall designate its Chairperson. The Admissions Committee shall consist of at least three members and shall be composed of faculty members of the Department of History and Archaeology and researchers from the Institute for Mediterranean Studies who teach in the Programme.

5.11. The Admissions Committee shall receive and verify the supporting documents submitted by the candidates and shall conduct the selection procedure for new postgraduate students. The procedure shall include a mandatory interview, conducted either in person or remotely by electronic means, on a date or dates determined by the C.C. In particular, the following criteria shall be taken into account in the selection process:

- a. The candidate's degree grade, with a weighting coefficient of 1. In the case of a degree awarded by a non-Greek higher education institution, the grade shall be converted to a scale of 1–10. In the case of final-year students, the average grade of the courses successfully completed at the time of application for admission to the Programme shall be taken as the degree grade.
- b. Evaluation by the Admissions Committee of the thesis or seminar paper submitted by the candidate, with a weighting coefficient of 2.
- c. Letters of recommendation, with a weighting coefficient of 1.
- d. The candidate's command of languages other than their native language, with a weighting coefficient of 1. The minimum required level of proficiency shall normally be B2 according to the Common European Framework of Reference for Languages.
- e. A written research proposal submitted by the candidate, accompanied by an indicative bibliography, with a weighting coefficient of 1.5. The proposal is recommended to be approximately 1,000–1,500 words in length.
- f. An oral interview of the candidate, with a weighting coefficient of 2. During the interview, the Admissions Committee may question the candidate on issues relating to the history of the Ottoman Empire in order to assess their familiarity with the subject. Any research or professional activity relevant to the Programme, as well as any other relevant elements of the candidate's curriculum vitae, shall be considered positively during the interview.

All of the above shall be scored on a ten-point scale.

In order to be admitted to the Programme, candidates must achieve a pass mark of 5 out of 10 in all six fields (a–f above) and obtain at least 60 points out of a total of 85.

5.12. The Admissions Committee shall score the six fields listed in paragraph 5.11 above and shall prepare minutes containing the provisional results table of the evaluation procedure. The minutes shall be signed by all members of the Committee and submitted to the C.C. through the Chairperson of the Admissions Committee. Thereafter, the Secretariat of the Department of History and Archaeology shall communicate the outcome of the evaluation to each candidate by email.

5.13. Candidates may submit a written appeal against the provisional results of the evaluation process within seven (7) calendar days from the date on which the results are communicated to them. The appeal, which must be reasoned and specific, shall be finally decided by an Appeals Committee composed of the Chair of the Department of History and Archaeology, the Director of the Institute for Mediterranean Studies and a faculty member of the Department of History and Archaeology who teaches in the Programme, but is not a member of the Admissions Committee, and is appointed by the C.C. The Appeals Committee shall meet within ten (10) calendar days of the deadline for the submission of appeals and shall submit its recommendation to the C.C.

5.14. The final table of results from the evaluation process shall be approved by the C.C. and posted on the website of the Department of History and Archaeology in compliance with personal data protection regulations. In addition, the Secretariat of the Department of History and Archaeology shall notify candidates of the results by email. Successful candidates shall be required to enrol in the Programme within the timeframe specified by the Secretariat of the Department of History and Archaeology.

5.15. The documents required for the enrolment of successful candidates shall be those submitted as part of their application for admission to the Programme. The Secretariat of the Department of History and Archaeology shall verify the authenticity of the degrees and certificates of successful candidates and shall notify them if any additional documentation is required, in accordance with the legislation in force.

5.16. The results table submitted by the Admissions Committee and approved by the C.C. may include runners-up, provided that they have achieved a pass mark of 5 out of 10 in all six fields (a–f) of paragraph 5.11 above and have obtained at least 60 points out of a total of 85. By decision of the C.C., if one or more successful candidates decline

in writing to enrol in the Programme, they may be replaced by the corresponding number of runners-up, in the order of their ranking in the results table.

Article 6
Duration of study – Part-time study – Suspension of studies

- 6.1.** The duration of study in the Programme is four (4) academic semesters.
- 6.2.** The maximum permitted duration of study in the Programme is twice the standard duration, i.e., eight (8) academic semesters.
- 6.3.** Any extension of the standard period of study shall be approved by the C.C. upon request by the student concerned. Indicative reasons for granting an extension include financial, personal, medical, academic, professional or housing-related circumstances, at the discretion of the C.C., with due regard for the protection of the student's personal data.
- 6.4.** The Programme does not provide for part-time study.
- 6.5.** If a student has not successfully completed the requirements of the Programme within the maximum duration of study specified in paragraph 6.2. above, they shall be struck off the Programme by decision of the C.C., in accordance with Article 13 of these Regulations. The Secretariat of the Department of History and Archaeology shall notify the student concerned of their removal from the Programme.
- 6.6.** Students may, for justified serious reasons, request suspension of their studies from the C.C.
- 6.7.** The C.C. shall decide, following a relevant oral recommendation from the Director of the Programme, or, if the student is at the stage of preparing their thesis, from the supervisor, on the approval or rejection of the application for suspension of studies.
- 6.8.** The maximum duration of a suspension of studies that the C.C. may approve shall be two (2) academic semesters, which may be consecutive or non-consecutive. Periods of suspension shall not be counted towards the student's maximum period of study.
- 6.9.** A suspension of studies may be terminated early upon request by the student to the C.C.
- 6.10.** At the end of an approved suspension, the student shall automatically resume the status of an active student on the Programme.

Article 7
Degree and award procedure – Diploma Supplement

7.1. The Programme shall award a Master of Arts (M.A.), titled “Diploma of Postgraduate Studies”, in Ottoman History, to students who have successfully completed the requirements arising from their enrolment in the Programme as defined in Article 8 of these Regulations.

7.2. The Secretariat of the Department of History and Archaeology shall verify that a student has successfully completed the history seminars and language courses specified in Article 8 of these Regulations, and that they have successfully defended their M.A. thesis. Upon such verification, the student shall be issued with a certificate of completion of studies and shall automatically cease to hold student status.

7.3. The Master of Arts shall be awarded by the University of Crete. The degree certificate shall cite the Department of History and Archaeology and the partnership with the Institute for Mediterranean Studies of the Foundation for Research and Technology-Hellas. The M.A. degree shall be signed by the Rector of the University of Crete, and by the Chair and Secretary of the Department of History and Archaeology.

7.4. The type of the M.A. degree shall be that awarded by the University of Crete, with the inclusion of a reference to the Institute for Mediterranean Studies.

7.5. The M.A. degree shall be awarded by the Chair of the Department of History and Archaeology.

7.6. The M.A. degree shall be accompanied by a Diploma Supplement, which shall be signed by the Chair of the Department of History and Archaeology. The Diploma Supplement shall be issued in Greek and English and shall describe the nature, level, background, content and status of the studies successfully completed by the student named in the M.A. degree, as well as information on the further opportunities afforded by the degree.

7.7. The type of Diploma Supplement shall be that determined by the Senate of the University of Crete for M.A. programmes.

Article 8
Detailed curriculum – ECTS credits – Rules for examination and evaluation of student performance – M.A. thesis preparation and public defence
Grade of M.A. degree

8.1. In order to be awarded the M.A. degree in Ottoman History, students shall:

- a) successfully complete five (5) postgraduate history seminars. Each seminar shall be equivalent to twelve (12) ECTS credits. By successfully completing these seminars, students shall accumulate a total of sixty (60) ECTS credits,
- b) successfully complete four (4) courses in Ottoman language, diplomatics and palaeography. Each course shall be equivalent to three (3) ECTS credits. By successfully completing these courses, students shall accumulate a total of twelve (12) ECTS credits,
- c) successfully complete four (4) courses in Modern Turkish. Each course shall be equivalent to three (3) ECTS credits. By successfully completing these courses, students shall accumulate a total of twelve (12) ECTS credits, and
- d) write, submit and publicly defend an M.A. thesis. The preparation, research, writing and successful defence of the thesis shall be equivalent to thirty-six (36) ECTS credits, distributed over three (3) semesters of study as follows: i) literature review on the subject of the thesis and preparation of a relevant research proposal, second semester of study, twelve (12) ECTS credits, ii) research in primary and secondary sources for the writing of the thesis, third semester of study, twelve (12) ECTS credits, and iii) writing and public defence of the thesis, fourth semester of study, twelve (12) ECTS credits.

The total number of ECTS credits that students shall be required to accumulate in order to be awarded the M.A. degree in Ottoman History shall be one hundred and twenty (120).

8.2. Four (4) of the five postgraduate history seminars referred to in paragraph 8.1 above shall be mandatory in Ottoman or Turkish History and one (1) shall be mandatory in Byzantine History or Modern and Contemporary Greek and European History. If no seminar in Byzantine History or Modern and Contemporary Greek and European History is offered in English, all five (5) seminars for students who do not know Greek shall be in Ottoman or Turkish History.

8.3. Based on paragraphs 8.1–2 above, the indicative curriculum of postgraduate seminars and courses, as well as the preparation, research, writing and public defence of the M.A. thesis, shall be as follows (brief descriptions of the indicative seminars and courses are provided in Annex I):

First semester of study

| Course/activity category, title and code | Course/activity type | ECTS credits |
|---|-----------------------------|---------------------|
| Ottoman History seminar: "Introduction to | Mandatory | 12 |

| | | |
|---|---------------------|-----------|
| Ottoman Studies and Current Historiographical Trends” (OTT 101) | | |
| Byzantine History or Modern and Contemporary Greek and European History seminar: “Approaches to the Historical Demography of Byzantium: Sources and Methodology” (BS-VIS 137) or “The Byzantine Court” (BS-VIS 143) or “Writing World History and the History of the Global Economy” (SEEI 236) or “Studies in Large Landownership and Estate Agriculture in the Balkans” (SEEI 243) or “The Ottoman Provinces” (OTT 105) | Compulsory elective | 12 |
| Ottoman Language, Diplomats and Palaeography I (OTT 201) | Mandatory | 3 |
| Modern Turkish I (TOY 003) | Mandatory | 3 |
| Total ECTS credits | | 30 |

Second semester of study

| Course/activity category, title and code | Course/activity type | ECTS credits |
|--|----------------------|--------------|
| Ottoman History seminar: “Political Processes in the Ottoman Empire” (OTT 102) | Mandatory | 12 |
| Literature review for M.A. thesis topic and writing of research proposal (OTT 401) | Mandatory | 12 |
| Ottoman Language, Diplomats and Palaeography II (OTT 202) | Mandatory | 3 |
| Modern Turkish II (TOY 004) | Mandatory | 3 |
| Total ECTS credits | | 30 |

Third semester of study

| Course/activity category, title and code | Course/activity type | ECTS credits |
|---|----------------------|--------------|
| Ottoman History seminar: “Cultural History: The Ottoman Case” (OTT 103) | Mandatory | 12 |
| Research in primary and secondary sources for the M.A. thesis (OTT 402) | Mandatory | 12 |
| Ottoman Language, Diplomats and Palaeography III (OTT 203) | Mandatory | 3 |
| Modern Turkish III (TOY 013) | Mandatory | 3 |
| Total ECTS credits | | 30 |

Fourth semester of study

| Course/activity category, title and code | Course/activity type | ECTS credits |
|---|----------------------|--------------|
| Ottoman History seminar: “Between Modernisation and Nationalism: Interpretations of Late Ottoman History” (OTT 104) | Mandatory | 12 |

| | | |
|---|-----------|-----------|
| Ottoman Language, Diplomats and Palaeography IV (OTT 204) | Mandatory | 3 |
| Modern Turkish IV (TOY 014) | Mandatory | 3 |
| M.A. thesis writing and public defence (OTT 403) | Mandatory | 12 |
| Total ECTS credits | | 30 |

8.4. Students whose native language is Turkish shall be exempt from the requirement to attend courses in Modern Turkish. Instead, they shall be required to attend two (2) semesters of Modern Greek as a Foreign Language. Each Modern Greek as a Foreign Language course shall be taught for a minimum of six (6) hours per week over a period of thirteen (13) weeks and shall carry six (6) ECTS credits. Students must accumulate a total of twelve (12) ECTS credits through the successful completion of these courses. The same requirement shall apply to all other non-Greek-speaking students who are exempted from attending courses in Modern Turkish by decision of the C.C., following the recommendation of the Turkish language instructor.

8.5. For students whose native language is Turkish, as well as for all other non-Greek-speaking students who are exempted from the requirement to attend courses in Modern Turkish, the thirty-six (36) ECTS credits for the M.A. thesis shall be distributed over four (4) semesters of study as follows: i) preparation for the thesis I (literature review for the thesis topic), first semester of study, nine (9) ECTS credits, ii) preparation for the thesis II (writing of the research proposal), second semester of study, three (3) ECTS credits, iii) research in primary and secondary sources for the writing of the thesis I, second semester of study, six (6) ECTS credits, iv) research in primary and secondary sources for the writing of the thesis II, third semester of study, three (3) ECTS credits, v) research in primary and secondary sources for the writing of the thesis III, fourth semester of study, three (3) ECTS credits, and vi) writing and public defence of the thesis, fourth semester of study, twelve (12) ECTS credits.

8.6. On the basis of paragraphs 8.1–2 and 8.4–5 above, the indicative curriculum of postgraduate seminars and courses, as well as the preparation, research, writing and public defence of the M.A. thesis, shall be as follows for students whose native language is Turkish, as well as for all other non-Greek-speaking students who are exempted from the requirement to attend courses in Modern Turkish (brief descriptions of the indicative seminars and courses are provided in Annex I):

First semester of study

| Course/activity category, title and code | Course/activity | ECTS credits |
|---|------------------------|---------------------|
|---|------------------------|---------------------|

| | type | |
|---|-------------|-----------|
| Ottoman History seminar: "Introduction to Ottoman Studies and Current Historiographical Trends" (OTT 101) | Mandatory | 12 |
| Ottoman Language, Diplomatics and Palaeography I (OTT 201) | Mandatory | 3 |
| Modern Greek as a Foreign Language A (MGRL A) | Mandatory | 6 |
| Preparation for the M.A. thesis I (literature review for M.A. thesis topic) (OTT 404) | Mandatory | 9 |
| Total ECTS credits | | 30 |

Second semester of study

| Course/activity category, title and code | Course/activity type | ECTS credits |
|--|-----------------------------|---------------------|
| Ottoman History seminar: "Political Processes in the Ottoman Empire" (OTT 102) | Mandatory | 12 |
| Ottoman Language, Diplomatics and Palaeography II (OTT 202) | Mandatory | 3 |
| Modern Greek as a Foreign Language B (MGRL B) | Mandatory | 6 |
| Preparation for the M.A. thesis II (writing of research proposal) (OTT 405) | Mandatory | 3 |
| Research in primary and secondary sources for the writing of the M.A. thesis I (OTT 406) | Mandatory | 6 |
| Total ECTS credits | | 30 |

Third semester of study

| Course/activity category, title and code | Course/activity type | ECTS credits |
|---|-----------------------------|---------------------|
| Ottoman History seminar: "Cultural History: The Ottoman Case" (OTT 103) | Mandatory | 12 |
| Byzantine History or Modern and Contemporary Greek and European History seminar: "Approaches to the Historical Demography of Byzantium: Sources and Methodology" (BS-VIS 137) or "The Byzantine Court" (BS-VIS 143) or "Writing World History and the History of the Global Economy" (SEEI 236) or "Studies in Large Landownership and Estate Agriculture in the Balkans" (SEEI 243) or "The Ottoman Provinces" (OTT 105) | Compulsory elective | 12 |
| Ottoman Language, Diplomatics and Palaeography III (OTT 203) | Mandatory | 3 |
| Research in primary and secondary sources for the writing of the M.A. thesis II (OTT 407) | Mandatory | 3 |
| Total ECTS credits | | 30 |

Fourth semester of study

| Course/activity category, title and code | Course/activity type | ECTS credits |
|---|-----------------------------|---------------------|
| Ottoman History seminar: "Between Modernisation and Nationalism: Interpretations of Late Ottoman History" (OTT 104) | Mandatory | 12 |
| Ottoman Language, Diplomats and Palaeography IV (OTT 204) | Mandatory | 3 |
| Research in primary and secondary sources for the writing of the M.A. thesis III (OTT 408) | Mandatory | 3 |
| M.A. thesis writing and public defence (OTT 403) | Mandatory | 12 |
| Total ECTS credits | | 30 |

8.7. Modifications to the curriculum, including the redistribution of seminars and courses between semesters of study, may be made by decision of the C.C. in order to ensure the smooth running of the Programme.

8.8. The duration of each postgraduate history seminar and of each course in (i) Ottoman language, diplomatics and palaeography, (ii) Modern Turkish and (iii) Modern Greek as a foreign language shall be three (3) hours per week over a period of thirteen (13) weeks. Instructors of Ottoman language, diplomatics and palaeography, Modern Turkish and Modern Greek as a foreign language may require some or all students to attend additional weekly classes to enhance and accelerate their language learning.

8.9. No seminar or course shall be attended by more than twenty (20) students.

8.10. The responsibility for selecting the specific thematic focus, methodology, and, more generally, the organisation, delivery, and assessment of each seminar or course rests solely with the instructor.

8.11. The topics of written assignments shall be chosen by each student in consultation with, and subject to the approval of, the seminar or course instructor. The instructor shall also determine the appropriate length of written assignments.

8.12. Written assignments for seminars and courses must be submitted by students within the deadline set by the instructor and, in any event, no later than the beginning of the following semester's classes. Late submissions may be accepted at the instructor's discretion, provided the student has offered a valid explanation for the delay.

8.13. The method of evaluating students' performance in history seminars and language courses shall be determined by the instructor and communicated to students

no later than the first session of each course. By way of example, students' performance in history seminars may be assessed on the basis of the quality of their written assignment(s), their active participation in weekly sessions and/or any other criteria established by the instructor. In language courses, students' performance may be assessed solely or in combination through one or more written and/or oral examinations, written assignments, active participation in weekly sessions and/or any other criteria set by the instructor.

8.14. Each written assignment and oral or written examination shall be graded on a scale from one (1) to ten (10). A grade of at least five (5) is required for the successful completion of a seminar or course.

The preparatory stages for the M.A. thesis (literature review and drafting of the research proposal), as well as research in primary and secondary sources undertaken for the thesis, are not graded. Their successful completion shall be recorded in the student's online record as ungraded.

8.15. After the successful completion of the seminars and courses corresponding to the first two semesters of study, students may apply to the C.C. for approval of their M.A. thesis topic. Submission of such an application shall become mandatory upon the successful completion of the seminars and courses corresponding to four semesters of study. The application shall be submitted to the Secretariat of the Department of History and Archaeology and addressed to the C.C. It shall include, at a minimum, the proposed thesis title, a brief abstract of the thesis and the names of the proposed supervisor and the other two members of the Examination Committee. The C.C. shall consider the application and may approve it following a reasoned oral recommendation by the proposed supervisor confirming the relevance of the topic to the Programme and the suitability of the proposed members of the Examination Committee.

8.16. If a student does not apply for approval of a thesis topic after the successful completion of the seminars and courses corresponding to four semesters of study, the C.C. may appoint a supervisor from among the staff teaching in the Programme, as well as the other two members of the Examination Committee. The Committee shall then determine the thesis topic in consultation with the student and inform the C.C. in writing for approval.

8.17. The right to supervise M.A. theses shall be granted to staff who teach in the Programme, provided that they hold a doctoral degree. A faculty member or researcher

who does not teach in the Programme may supervise a thesis only with the approval of the C.C., following a reasoned recommendation.

8.18. In addition to supervisors, members of Examination Committees may include teaching staff, adjunct lecturers, emeritus professors, and retired faculty from universities in Greece and from recognised equivalent institutions abroad, as well as researchers from research centres in Greece and abroad. All members of the three-member Examination Committee must hold a doctoral degree.

8.19. The M.A. thesis shall be completed by the end of four (4) semesters of study. The maximum time limit for completion of the thesis shall be that specified in Article 6 above. For the purposes of these Regulations, completion of the thesis shall mean the submission of the final draft to the supervisor. The supervisor shall review and provide feedback on the thesis within sixty (60) days of its submission.

8.20. The appropriate length of the M.A. thesis shall be determined by the supervisor in consultation with the student. As a guideline, the thesis should be between 15,000 and 25,000 words in length, excluding appendices containing archival or other materials.

8.21. Once the M.A. thesis has been completed and approved by the supervisor for submission, the student shall submit it to the other two members of the Examination Committee. Following a positive evaluation by the Examination Committee, the C.C. shall set the date and place of the public defence of the thesis.

8.22. The public defence of M.A. theses shall be announced by the Secretariat of the Department of History and Archaeology by appropriate means at least three (3) days in advance. Thesis defences shall be open to the academic community and to the general public.

8.23. Prior to the public defence of the M.A. thesis, students shall submit to the Secretariat of the Department of History and Archaeology a formal declaration stating that the thesis is not, in whole or in part, the product of plagiarism.

8.24. The supervisor shall preside over the defence of the M.A. thesis. The student shall present the thesis orally and shall then respond to questions and comments from the Examination Committee. The members of the Examination Committee shall subsequently deliberate in private, without the presence of the student or the public, and shall evaluate the thesis on a scale of one to ten (1–10). The thesis shall be considered successful if it receives a grade of at least five (5). The Examination Committee shall announce the grade of the thesis in public, in the presence of the

student and the audience, and shall draw up and sign a formal report recording any observations of the Committee, the grade of the thesis and the grade of the M.A. degree.

8.25. Fifty (50) per cent of the final grade for the M.A. degree in Ottoman History shall be determined by the average of the grades obtained in the seminars and courses successfully completed by the student and fifty (50) per cent shall be determined by the grade of the M.A. thesis. A prerequisite for the award of the M.A. degree is that both the average grade for the seminars and courses successfully completed and the grade of the M.A. thesis must be at least five (5). The M.A. degree shall record the student's final grade and the corresponding classification (good, very good or excellent). The correspondence between grades and classifications shall be the same as that applied to undergraduate degrees.

8.26. Students shall have no right of appeal against the decision of the Examination Committee.

8.27. In the event that an M.A. thesis is rejected by the Examination Committee, the student shall be entitled to resubmit the thesis within two (2) months of the date of the defence. The procedural requirements set out in paragraphs 8.19 and 8.21–8.25 above shall apply in full to any such resubmission. Should the Examination Committee again reject the resubmitted thesis, the student shall not be permitted to submit the thesis a further time, and their enrolment in the Programme shall be terminated without successful completion by decision of the C.C. The student shall have no right of appeal against the decision of the Examination Committee, including following a second public defence of the thesis.

8.28. Graduates of the Programme shall be required to deposit copies of their M.A. thesis in the libraries of the University of Crete and the Institute for Mediterranean Studies of the Foundation for Research and Technology-Hellas, as well as with the Secretariat of the Department of History and Archaeology, in accordance with the instructions provided by each institution.

8.29. The copyright of an M.A. thesis shall vest in the student who authored it. The specific provisions governing the copyright of the thesis are those set out in Article 11 of the Regulations for Postgraduate Study Programmes of the University of Crete (Government Gazette 5941/B/12.10.2023).

Article 9

Languages for the delivery of teaching, examination of seminars and courses, preparation of papers and defence of M.A. theses

9.1. The languages of instruction and of written and oral examinations in seminars and courses, as well as of the preparation of written work, including the M.A. thesis, shall be English and Greek. The public defence of the M.A. thesis shall be conducted in either English or Greek.

9.2. If a seminar or course is attended by students who do not possess at least a B2 level in Greek according to the Common European Framework of Reference for Languages, the language of instruction shall be English. The same provision shall apply to the examination of language courses. Written assignments, including the M.A. thesis, may be submitted in either Greek or English, subject to agreement between the student and the instructor or supervisor.

9.3. Students are required to have a minimum English proficiency of B2, as defined by the Common European Framework of Reference for Languages.

Article 10

Mode of instruction and defence of M.A. theses

10.1. The seminars and courses of the Programme shall be taught face-to-face.

10.2. The public defence of M.A. theses may be conducted in person, online via electronic means, or through a combination of both methods.

Article 11

Make-up classes – Student absences

11.1. In the event that a member of the teaching staff is lawfully absent on scheduled leave, following approval by the Assembly of the Department of History and Archaeology or by the Director of the Institute for Mediterranean Studies, they shall, in cooperation with the Secretariat of the Department of History and Archaeology, schedule a make-up session for the seminar or course within the same academic semester and shall inform the students accordingly.

11.2. In the event of an unforeseen impediment affecting a seminar or course, for any reason, the instructor shall inform the students as soon as possible and by the most appropriate means. The instructor shall, then, in cooperation with the Secretariat of the

Department of History and Archaeology, schedule a make-up session for the seminar or course within the same academic semester and shall inform the students accordingly.

11.3. In the event of an insurmountable problem affecting the conduct or continuation of a seminar or course, the C.C. shall determine whether the seminar or course will continue.

11.4. If a student exceeds three (3) weekly absences from a seminar or course, they shall be deemed to have failed the seminar or course, unless the instructor decides otherwise.

Article 12

Teaching staff – Assignment of teaching for courses and seminars

12.1. The C.C. shall be responsible for the assignment of teaching and the allocation of teaching duties among the academic staff of the Programme, based on the recommendation of the S.C., if one has been appointed, or otherwise of the Director of the Programme.

12.2. Teaching of the seminars and courses of the Programme shall be undertaken by members of the academic staff, retired members of the academic staff, emeritus professors and adjunct instructors of the Department of History and Archaeology of the University of Crete; by researchers and other research personnel of the Institute for Mediterranean Studies of the Foundation for Research and Technology, provided they hold a doctoral degree; and by members of the Special Educational Personnel of the School of Philosophy of the University of Crete with specialisation in “Turkish Language and Terminology” and “Modern Greek as a Foreign Language”. The C.C. shall assess the teaching personnel needs and may, with reasoned justification, assign teaching duties to members of the academic staff of other Departments of the University of Crete, to members of the academic staff of other recognised higher education institutions in Greece or equivalent institutions abroad, to researchers of other research centres holding a doctoral degree, to visiting or collaborating professors, to visiting researchers, and to recognised scholars possessing specialised knowledge and relevant experience in the field of the Programme.

12.3. A member of the academic staff in the Programme shall not supervise more than six (6) M.A. theses simultaneously.

Article 13
Grounds and procedure for the expulsion of students

13.1. A student shall be expelled if any of the following apply: i) they so request in writing, ii) they behave in a manner that violates academic ethics in accordance with the legislation in force and the Code of Ethics and Good Practice of the University of Crete, iii) they exceed the maximum permitted duration of study set out in paragraph 6.2 above, iv) they fail four (4) history seminars and/or language courses, v) they fail to attend history seminars and language courses for three (3) consecutive academic semesters without notifying the Programme Director in writing, or vi) their M.A. thesis is rejected for a second time by the three-member Examination Committee.

13.2. The expulsion of students from the Programme shall be decided by the C.C.

13.3. The expulsion of students shall be proposed to the C.C. by a reasoned recommendation from the S.C., if one has been appointed, or otherwise from the Director of the Programme.

13.4. The proposal of the S.C. or of the Director to expel a student shall be preceded by written notification, sent by email or conventional post, to the student concerned by the Secretariat of the Department of History and Archaeology, in order for the student to submit any objections. Students shall be allowed two (2) weeks to respond to the written notification, which shall explicitly state this deadline. Students proposed for expulsion shall have the right, if they wish, to appear before the C.C., either in person or online, and present their case orally.

13.5. Students who are expelled shall be notified in writing, by email or conventional post, by the Secretariat of the Department of History and Archaeology.

13.6. Expulsion shall be final, and students who are expelled shall have no right of appeal.

Article 14
Tuition fees and sources of funding

14.1. Enrolment in and study on the Programme shall be free of charge and shall not be subject to tuition fees.

14.2. The sources of funding for the Programme may include:

- i) the own resources of the University of Crete;
- ii) the own resources of the Foundation for Research and Technology-Hellas;

- iii) the state budget or the Public Investment Programme of the Hellenic Republic;
- iv) donations, sponsorships and any other form of financial support from public or private sources;
- v) bequests or endowments;
- vi) funds derived from research projects or services;
- vii) any other lawful source.

Article 15

Rights and responsibilities of students

15.1. Students of the Programme shall enjoy the rights and bear the responsibilities arising from the legislation in force, the Internal Regulation and the Regulations for Postgraduate Study Programmes of the University of Crete, as well as from the decisions of the competent administrative bodies of the University.

15.2. Students of the Programme shall have the right to:

- i) the use of the facilities and resources of the University of Crete and the Institute for Mediterranean Studies of the Foundation for Research and Technology-Hellas;
- ii) unhindered access to the libraries of the University of Crete and the Institute for Mediterranean Studies upon presentation of their student identity card and in accordance with the applicable rules;
- iii) the use of digital services and databases offered by the University of Crete and the Institute for Mediterranean Studies in support of their educational and research activities;
- iv) remuneration through participation in research projects;
- v) apply for work-based and excellence scholarships awarded by the University of Crete and the Institute for Mediterranean Studies;
- vi) unhindered access to any other benefits or services provided by the University of Crete and the Foundation for Research and Technology-Hellas to their postgraduate students.

15.3. Students shall have access to a Student Advisor, who shall be appointed by the C.C. at the beginning of each academic year. The Student Advisor shall be a member of the academic staff of the Department of History and Archaeology who teaches in the

Programme. They shall provide guidance to students on matters relating to the Programme, with a view to the successful completion of their studies.

15.4. Students of the Programme shall have the following responsibilities:

- i) to attend the seminars and courses of the curriculum;
- ii) to submit the required assignments within the prescribed deadlines;
- iii) to take the prescribed examinations;
- iv) to submit to the Secretariat of the Department of History and Archaeology, prior to the public defence of their M.A. thesis, a formal declaration that the thesis, in whole or in part, is not the product of plagiarism;
- v) to respect and comply with the Regulations for Postgraduate Study Programmes of the University of Crete, the Regulations of the “Ottoman History” Programme, the decisions of the governing bodies of the Programme and the decisions of the competent bodies of the Department of History and Archaeology, the University of Crete, the Institute for Mediterranean Studies and the Foundation for Research and Technology-Hellas;
- vi) to respect and comply with the Code of Ethics and Good Practice of the University of Crete and the established principles of academic ethics and conduct;
- vii) at the end of their postgraduate studies, to return the books and journals borrowed from the libraries of the University of Crete and the Institute for Mediterranean Studies and to surrender their accommodation in the student residence, if one has been allocated.

15.5. Before enrolling in the Programme, each candidate shall familiarise themselves with the Regulations for Postgraduate Study Programmes of the University of Crete and shall accept the operating rules of the “Ottoman History” Programme as set out in these Regulations. Acceptance of both sets of Regulations shall constitute a fundamental requirement for obtaining and maintaining the status of postgraduate student. Postgraduate students shall be enrolled in and undertake study on the Programme under the terms and conditions prescribed.

Article 16 **Scholarships and prizes**

16.1. The Programme may award scholarships for excellence and prizes to students, at the expense of its budget, based on academic performance and individual or family financial circumstances. Work-based scholarships may also be awarded. The C.C. shall

determine the number of scholarships and prizes, the criteria for their award, and any other matters relating thereto.

16.2. In the event that the Programme awards scholarships on the basis of academic excellence, the following internal criteria shall apply, in addition to any criteria and supporting documentation required by the relevant public or private scholarship-awarding body:

| Criterion | Weighting |
|---|------------------|
| Mark obtained in the first degree | 10% |
| Ranking in the Programme's admission procedure | 20% |
| Score obtained in the Programme's admission procedure | 20% |
| Grade point average in M.A. seminars and courses | 50% |

If the scholarships are intended exclusively for newly admitted students, the sole criterion for the selection of the scholarship recipient(s) shall be their ranking in the admission procedure for the Programme.

16.3. The award of a work-based scholarship shall entail an obligation on the part of the student to provide technical and/or research support, such as the invigilation of examinations, support to the Library of the University of Crete or to the library of the Institute for Mediterranean Studies, or participation in a research project. The provision of such support shall not exceed forty (40) hours per month. The completion of the support duties shall be certified by the academic supervisor or by the head of the office within which the scholarship holder provides the work. For this purpose, the scholarship holder shall maintain a logbook, in either printed or digital form, which shall be co-signed by the person responsible for the relevant office, unit, or project.

The criteria for the award of work-based scholarships to students of the Programme shall be as follows:

| Criterion | Weighting |
|--|------------------|
| Individual or family financial circumstances, as defined by the legislation in force | 30% |
| Ranking in the Programme's admission procedure | 15% |
| Score obtained in the Programme's admission procedure | 15% |
| Grade point average in M.A. seminars and | 40% |

If the scholarships are intended exclusively for newly admitted students, the selection criteria for the scholarship recipient or recipients shall be 30 per cent individual or family financial circumstances, as defined by the legislation in force, and 70 per cent ranking in the admission procedure for the Programme.

16.4. Following a recommendation of the S.C., if one exists, or otherwise by decision of the C.C., a call for applications for the award of a scholarship or scholarships shall be issued. Applicants shall submit complete applications, together with the supporting documents required in each case, to the Secretariat of the Department of History and Archaeology within the deadline specified in the call. The application shall constitute a formal declaration in accordance with Law 1599/1986. The S.C., if it exists, shall evaluate and rank the applications in accordance with the criteria set out in these Regulations and shall submit the list of candidates to the C.C. Following approval of the list of candidates, the Secretariat of the Department of History and Archaeology shall notify applicants of the outcome of their applications by email. Applicants may submit a reasoned appeal within a period of five (5) calendar days. Appeals shall be considered by a three-member Appeals Committee, composed of the Head of the Department of History and Archaeology, the Director of the Institute for Mediterranean Studies, and one faculty member of the Department of History and Archaeology who teaches in the Programme, who is not a member of the S.C. and is appointed by the C.C. If no S.C. exists, its responsibilities for evaluating and ranking applications for the award of a scholarship or scholarships shall be carried out by a three-member committee appointed by the C.C. The committee shall be composed of faculty members of the Department of History and Archaeology and researchers of the Institute for Mediterranean Studies who teach in the Programme. In this case, if an Appeals Committee member needs to be appointed, that member shall not have previously served on the three-member committee that evaluated and ranked the applications for the award of scholarships.

16.5. In the case of scholarships on the basis of academic excellence that may be awarded by the Institute for Mediterranean Studies to newly admitted students, the scholarships shall be awarded on the basis of their ranking in the admission process to the Programme and, subject to the resources of the Institute for Mediterranean Studies, shall have a duration of two (2) years. Recipients of this category of scholarship who

obtain a grade below eight (8) in more than four (4) history seminars and language courses, in any combination thereof, shall permanently forfeit the scholarship, which shall be transferred for the remainder of its duration to the next student in order of ranking in the admission process, provided that the student meets the above grade criterion. If no student meets the grade criterion to receive the scholarship, the remainder of the scholarship shall remain with the Institute for Mediterranean Studies and shall be used at its discretion.

Article 17

Programme evaluation and accreditation procedures

17.1. The Programme shall be subject to internal and external evaluation procedures, as well as to quality assurance and accreditation processes, as provided for by the legislation in force. The annual internal evaluation of the Programme shall be conducted in cooperation with the University of Crete's Quality Assurance Unit (MODIP). The external evaluation of the Programme shall be conducted in cooperation with the Quality Assurance Unit within the framework of Programme accreditation, in accordance with the procedures prescribed by the Hellenic Authority for Higher Education (HAHE).

17.2. During the final weeks of each academic semester, students of the Programme shall be invited to evaluate the course or seminar and the instructor, in accordance with the procedure laid down by the legislation in force, the University of Crete, and the Department of History and Archaeology.

17.3. Every two years, upon the expiry of the term of office of the S.C., or, where no S.C. has been appointed, upon the expiry of the term of office of the C.C., the Director of the Programme shall be responsible for the preparation of a detailed report on the Programme's research and teaching activities, as well as its other activities. The report shall be approved by the C.C., which shall submit it to the Department of History and Archaeology as the administering department.

Article 18

Administrative and technical support

18.1. The administrative and secretarial support of the Programme shall be provided by the Department of History and Archaeology of the University of Crete as the administering department.

18.2. The Secretariat of the Department of History and Archaeology shall maintain a file for each student of the Programme, which shall, inter alia, contain in digital or printed form: i) the degrees and diplomas and supporting documents submitted with the student's application for admission to the Programme; ii) any other application submitted by the student to the Department of History and Archaeology; iii) copies of certificates or attestations granted to the student; iv) the seminars and courses in which the student has enrolled, together with the corresponding grades; v) any scholarships or awards conferred upon the student; vi) a formal declaration by the student that the thesis is not, in whole or in part, the product of plagiarism; vii) the report of the three-member Examination Committee for the M.A. thesis; and viii) any other relevant document required by the legislation in force and by these Regulations. The contents of each student's file shall be accessible only to the Secretariat of the Department of History and Archaeology, the Chair of the Department, the Director of the "Ottoman History" Programme, and the student themselves.

18.3. The technical support of the Programme shall be provided by the competent staff of the University of Crete and the Foundation for Research and Technology-Hellas.

ANNEX I
Brief descriptions of the seminars and courses
of the Interinstitutional Programme of Postgraduate Studies
“Ottoman History”

A) History seminars

| | |
|-----------------------------|---|
| Title | Introduction to Ottoman Studies and Current Historiographical Trends |
| Code | OTT 101 |
| Type | Mandatory |
| Mode of delivery | In person |
| Description | The seminar aims to introduce students to Ottoman historiography and cutting-edge research. It begins with an examination of the historiographical debate on the origins of the Ottomans, continues with a discussion of the identity or identities of the Ottomans, and concludes with an exploration of their legacies in the contemporary world. |
| Method of assessment | Written assignment(s) |

| | |
|-----------------------------|---|
| Title | Political Processes in the Ottoman Empire |
| Code | OTT 102 |
| Type | Mandatory |
| Mode of delivery | In person |
| Description | The aim of the seminar is to familiarise students with politics, and in particular with political processes in the Ottoman Empire, focusing on the period between the 17th and 19th centuries. The seminar seeks to encourage critical reflection on the nature of politics in the Ottoman Empire through the study of both secondary literature and primary sources. |
| Method of assessment | Written assignment(s) |

| | |
|-----------------------------|--|
| Title | Cultural History: The Ottoman Case |
| Code | OTT 103 |
| Type | Mandatory |
| Mode of delivery | In person |
| Description | It examines key concepts, including culture, mentalities, and intellectual history, and explores topics such as sociality, emotions, the body, sexuality, identities, and representations of nature. |
| Method of assessment | Written assignment(s) |

| | |
|-------------------|--|
| assessment | |
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|-----------------------------|---|
| Title | Between Modernisation and Nationalism: Interpretations of Late Ottoman History |
| Code | OTT 104 |
| Type | Mandatory |
| Mode of delivery | In person |
| Description | The aim of the seminar is to provide a critical evaluation of the history and historiographical approaches to the late decades of the Ottoman Empire. During the sessions, students are invited to critically analyse various historiographical approaches, focusing in particular on concepts such as modernisation, Westernisation, and nationalism, in order to encourage reflection on issues of historical methodology and interpretation. |
| Method of assessment | Written assignment(s) |

| | |
|-----------------------------|--|
| Title | The Ottoman Provinces |
| Code | OTT 105 |
| Type | Compulsory elective for students whose native language is Turkish |
| Mode of delivery | In person |
| Description | The seminar aims to encourage students to engage critically with the literature on the Ottoman provinces, focusing on specific themes such as the <i>timar</i> system and tax registers from the 14th to the 16th centuries, the consolidation of provincial elites and <i>çiftliks</i> during the 17th and 18th centuries, and the implementation of the Tanzimat reforms in the provinces during the 19th century. |
| Method of assessment | Written assignment(s) |

| | |
|-------------------------|---|
| Title | Approaches to the Historical Demography of Byzantium: Sources and Methodology |
| Code | BS-VIS 137 |
| Type | Compulsory elective |
| Mode of delivery | In person |
| Description | The aim of the seminar is to familiarise students with research on the demographic realities of Byzantine history. Particular emphasis is placed on the sources and on methods for their interpretation and utilisation, as well as on the limitations that govern them, with a view to investigating issues such as estimates of the Byzantine |

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|-----------------------------|--|
| | Empire's total population, the relative sizes of cities and villages, population mobility, and the composition and reproduction of the family. |
| Method of assessment | Written assignment(s) |

| | |
|-----------------------------|--|
| Title | The Byzantine Court |
| Code | BS-VIS 143 |
| Type | Compulsory elective |
| Mode of delivery | In person |
| Description | The seminar focuses on the imperial court of Constantinople and its evolving characteristics throughout the Byzantine Middle Ages. The court is examined not only as a physical space, but primarily as a social phenomenon and as a means of organising and controlling the empire's elites. Drawing on the theories of N. Elias, E. Jaeger, and others, the seminar emphasises the civilising dimension of the court, the concepts of courtly art and literature, court ceremonies and their symbolic significance, and specific groups within the court, such as women and eunuchs. Finally, the seminar undertakes a comparative examination of the phenomenon of the court with parallel examples from different periods and geographic contexts. |
| Method of assessment | Written assignment(s) |

| | |
|-----------------------------|--|
| Title | Writing World History and the History of the Global Economy |
| Code | SEEI 236 |
| Type | Compulsory elective |
| Mode of delivery | In person |
| Description | The primary aim of the seminar is to provide students with a systematic and detailed familiarisation with the most recent trends in contemporary historiography in the field of world history and global history. In addition, the seminar introduces students to approaches that examine, within the field of economic and social history, globalisation and the development of the global economy. |
| Method of assessment | Written assignment(s) |

| | |
|--------------|--|
| Title | Studies in Large Landownership and Estate Agriculture in the Balkans |
| Code | SEEI 243 |
| Type | Compulsory elective |

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|-----------------------------|---|
| Mode of delivery | In person |
| Description | The aim of the seminar is to familiarise students with the organisation and implementation of interwar agrarian reform. To achieve this aim, students are required, in addition to consulting secondary literature, to engage critically with relevant archival sources from the Ministry of Agriculture held at the Greek General State Archives, with particular focus on materials concerning the provinces of Veroia and Naoussa. |
| Method of assessment | Written assignment(s) |

B) Language courses

| | |
|-----------------------------|---|
| Title | Ottoman Language, Diplomats and Palaeography I |
| Code | OTT 201 |
| Type | Mandatory |
| Mode of delivery | In person |
| Description | The aim of the course is to familiarise students with the Arabic alphabet and to teach the basic elements of Ottoman grammar and syntax, as well as to provide their first encounter with Ottoman printed texts. Within this framework, students learn the different forms of letters and numbers, as well as the systems for their transliteration into the Latin alphabet. Finally, they engage with a range of grammatical and syntactic phenomena from Turkish, Arabic, and Persian, and develop an understanding of their correct usage within the Ottoman historical context. |
| Method of assessment | Written examination or written assignment |

| | |
|-----------------------------|--|
| Title | Ottoman Language, Diplomats and Palaeography II |
| Code | OTT 202 |
| Type | Mandatory |
| Mode of delivery | In person |
| Description | Students are taught to read printed Ottoman texts and are introduced to simple forms of Ottoman manuscripts. During the course, they are required to read and translate straightforward texts, applying in practice the skills acquired during their first semester of study. At the same time, students gain their first exposure to Ottoman archival material. |
| Method of assessment | Written examination or written assignment |

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| assessment | |
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|-----------------------------|---|
| Title | Ottoman Language, Diplomats and Palaeography III |
| Code | OTT 203 |
| Type | Mandatory |
| Mode of delivery | In person |
| Description | The aim of the course is to further develop students' skills in reading and understanding Ottoman archival material. Emphasis is placed on the <i>talik</i> script and on reading documents originating from kadi court registers, particularly notarial and judicial entries. The course also focuses on familiarising students with the standardised vocabulary used by the kadi courts and other administrative offices, and on understanding the typology of these documents. |
| Method of assessment | Written examination or written assignment |

| | |
|-----------------------------|--|
| Title | Ottoman Language, Diplomats and Palaeography IV |
| Code | OTT 204 |
| Type | Mandatory |
| Mode of delivery | In person |
| Description | The aim of the course is to familiarise students with other forms of Ottoman script, such as <i>divani</i> , <i>siyakat</i> and <i>rika</i> . The course is designed to prepare students for conducting research in archives containing documents from various historical periods and different branches of the Ottoman bureaucracy. Within this framework, students learn to understand the structure and typology of documents such as decrees and registers issued by the financial and other administrative offices of the Ottoman state. Beyond reading the sources, the course aims to ensure that students grasp the functioning of these offices and the types of historical information contained in the documents they produced. |
| Method of assessment | Written examination or written assignment |

| | |
|-------------------------|---|
| Title | Modern Turkish I |
| Code | TOY 003 |
| Type | Mandatory for students whose native language is not Turkish |
| Mode of delivery | In person |
| Description | The aim of the course is to familiarise students with the basic structures of the Turkish language, including cases |

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|-----------------------------|---|
| | (dative, accusative, ablative, genitive), definite and indefinite noun modification, present and future tenses, suffixes, nouns, adjectives, pronouns, sentence types (affirmative, interrogative, negative), the superlative degree of adjectives, prepositions, temporal adverbs, and the aorist and durative tenses, as well as adverbial forms. |
| Method of assessment | Oral and written tasks, coursework presentations, and written and oral examinations |

| | |
|-----------------------------|--|
| Title | Modern Turkish II |
| Code | TOY 004 |
| Type | Mandatory for students whose native language is not Turkish |
| Mode of delivery | In person |
| Description | The course aims to familiarise students with more complex grammatical and syntactic phenomena, including the durative tense (II), relative clauses (I), adverbial forms, complex sentences, conjunctions, transitive, intransitive, and passive verbs, reported speech (I), special clauses (I), the indefinite of uncertainty, and compound tenses. In parallel, students also practise spoken Turkish. |
| Method of assessment | Oral and written tasks, coursework presentations, and written and oral examinations |

| | |
|-----------------------------|---|
| Title | Modern Turkish III |
| Code | TOY 013 |
| Type | Mandatory for students whose native language is not Turkish |
| Mode of delivery | In person |
| Description | The course aims to further familiarise students with more complex grammatical and syntactic phenomena, including the optative and conditional moods, reported speech (II), relative clauses (II), prepositions, special clauses (II), adverbial forms, reflexive verbs, causative verbs and reciprocal verbs. In parallel, students practise translating texts from newspapers and magazines, as well as developing their spoken Turkish. |
| Method of assessment | Oral and written tasks, coursework presentations, and written and oral examinations |

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| Title | Modern Turkish IV |
| Code | TOY 014 |
| Type | Mandatory for students whose native language is not Turkish |
| Mode of | In person |

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| delivery | |
| Description | The course aims to develop students' proficiency in the Turkish language, with the intended learning outcome of achieving B2 level competence according to the Common European Framework of Reference for Languages (CEFR). During the course, emphasis is placed on the development of spoken skills and on the study and translation of scholarly articles written in Turkish. |
| Method of assessment | Oral and written tasks, coursework presentations, and written and oral examinations |

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| Title | Modern Greek as a Foreign Language A |
| Code | MGRL A |
| Type | Mandatory for students whose native language is Turkish |
| Mode of delivery | In person |
| Description | The course in Modern Greek for beginners (A1–A2 according to the Common European Framework of Reference for Languages, CEFR) is intended for students with no or very limited knowledge of Modern Greek and aims to introduce them to the language within its cultural context. Teaching focuses on developing students' communicative competence in everyday and non-formal situations. This primarily communicative approach is reinforced through systematic instruction in Modern Greek grammar. |
| Method of assessment | Written and/or oral assignments, and written examinations |

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| Title | Modern Greek as a Foreign Language B |
| Code | MGRL B |
| Type | Mandatory for students whose native language is Turkish |
| Mode of delivery | In person |
| Description | The course in Modern Greek at the intermediate level (B1–B2 according to the Common European Framework of Reference for Languages, CEFR) is intended for students with a basic knowledge of Modern Greek and aims to further develop their skills in producing and understanding spoken and written language. At this level, the core grammar of Modern Greek is completed, while the range of communicative situations and text types to which students are introduced is broadened. |
| Method of assessment | Written and/or oral assignments, and written examinations |